

**Site Plan: WIRELESS TIER 1 (ADMINISTRATIVE SITE PLAN)**

		FEES*	INITIAL DEPOSIT*	FEE CODE
DPLU PLANNING			\$1,990	4900
DPLU ENVIRONMENTAL			\$3,440	4900
DPW ENGINEERING			\$1,095	
DPW INITIAL STUDY REVIEW			\$2,890	
STORMWATER	MINOR		\$630	
	MAJOR			
DEH	SEPTIC/WELL	\$482		
	SEWER			
DPR		\$271		
<b>INITIAL DEPOSIT</b>				
<b>\$10,316</b> (sewer)				
<b>\$10,798</b> (septic/well)				

VIOLATION FEE \$1,000

**\*See Website:** <http://www.sdcounty.ca.gov/dplu/cost-schedule-info.html> **for average processing costs.**

**- Please read and follow instructions Step by Step!! -**

**Step 1:**

All forms/plans listed under **(Step 1)** must be completed, signed, scanned and saved as "pdf" files, then **submitted on CD's**. The forms have "Data Entry Form Fields" and can be completed and saved on your computer.

- Plot Plan **(see note #3)**
- Geographic Service Area, Photosims & Narrative **(see note #5 below)**
- [126 Acknowledgement of Filing Fees and Deposits](#)
- [305 Ownership Disclosure](#)
- [320 Evidence of Legal Parcel](#) **(and any Deeds)**
- [346S Supplemental Application Form](#)
- [367 \(AEIS\) Application for an Environmental Initial Study](#)
- [581 Plan Check Pre-Application Notice](#)
- [LUEG-SW Stormwater Intake Form for Development Projects](#)

**Step 2:**

**In addition to the electronic copies on CD**, all forms/plans listed under **(Step 2)** must be completed, signed and **submitted as Hardcopies**. Go to [DPLU Zoning Forms](#).

- Plot Plan: **Ten (10) hard copies.**
- 346 Discretionary Permit Application Form: **One (1) hard copy.**
- 346S Supplemental Application Form: **One (1) hard copy.**
- 581 Plan Check Pre-Application Notice: **One (1) hard copy.**
- LUEG:SW Stormwater Intake Form for Development Projects: **Two (2) hard copies.**

In addition to the above requirements, all wireless telecommunication projects are required to submit additional information listed under the Wireless Facilities Section in the **Site Plan Applicant's Guide**. (For example: Geographic Service Area Maps, Alternative Site Analysis, Photo-simulation, etc.)

***All forms listed below are informational only and shall not be submitted.***

These are also available at: [DPLU Zoning Forms](#).

267	Appointment Letter
506	Site Plan Applicant's Guide
570	Site Plan Staff Checklist
906	Signature Requirements
ZC001	Defense and Indemnification Agreement
ZC019	Grading Plan Handout for Site Plans
ZC034	Preliminary Grading Plans Guidelines
ZC090Z	Typical Plot Plan

#### **NOTES:**

1. Please copy/save each study, report, plot plan, or map as a separate PDF document on the CD(s). Do not save PDF documents within PDF documents.
2. Save as many PDF documents as possible on each CD.  
Provide Two (2) copies of each CD.
3. Ten (10) copies of the plot plan, elevations and concept landscape plan (if any). **(Stapled together and folded to 8½" X 11" with the lower right-hand corner exposed.)**
4. If the project is in a special area, those requirements must also be followed.
5. Three (3) copies of geographic service area (before and after), three (3) copies of visual impact analysis (photosims), and three (3) copies of a narrative addressing the requirements listed in Section 6984 of the County Zoning Ordinance.
6. Collect DPW review deposit unless waived or lowered by Project Manager in DPW prior to submittal.
7. Inform applicant that project goes to local Community Planning Group and/ or Design Review Board for recommendation
8. **Cell Sites Adding Generators:** Existing approved projects that are adding generators require a modification to the existing permit. Also, do not accept DPW money as they don't need to review. There is no distribution to DPW. Put a note on the 346 Form telling PPS not to distribute to DPW.

***MAXIMUM OF 3 SITES ON 1 PARCEL (MAY BE WAIVED).***